WARCOP PARISH COUNCIL

Chairman: Councillor Keetley Clerk: Mrs H Strong

 5 Pembroke Close Brough

 Tel: 017683 41102

 E:heidi.strong45@gmail.com

11th October 2018

Dear Councillor

You are summoned to attend a meeting of Warcop Parish Council to be held on Thursday 22nd November 2018 at 7.30pm in Warcop Village Hall.

Yours sincerely

Heidi Strong

H Strong

Clerk to the Council

**A G E N D A**

1. **Apologies**

To receive and record any apologies for absence.

1. **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

(*Members are reminded that in accordance with the revised Code of Conduct they are required to declare any disclosable pecuniary interest or other registrable interest which have not already been declared in the Councils Register of Interest)*

1. **Minutes of the last Parish Council Meeting**

To authorise the Chairman to sign as a correct record the minutes of the last meeting held on Monday 15th October 2018 as previously circulated.

1. **Matters Arising from these minutes that are not on the agenda.**
2. **Public Participation/Open Session (15 minutes allowed)**

The Chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for Inclusion on a future agenda.

1. **Application for Development**
* To Examine applications for development and submit observations to the Planning Authority
* To ratify the observations submitted by the Clerk under devolved powers since the last meeting
* To note decisions of the statutory planning authority with regard to recent applications.
1. **Financial Records**
* To approve payments – Finalise items to purchase
* Payments received
* To receive and note the bank reconciliation statement
* To consider the Budget and determine action needed to address deviations from the budget
1. **Councillors Reports and Updates**
* Grass Cutting/Old Cemetery
* Flood Grant - update
* 4th Defib for phone box
* Noticeboard at Bleatarn
* Election of vice-chairman
1. **Parish Action Plan**
* Please bring along copies to check on progress – on going
1. **Community Issues**
2. **Schedule of Correspondence Notices & Publications**
3. **Councillor Matters**

An opportunity for Councillors to raise minor matters not on this agenda on behalf of residents.

**\*Note: No discussion or decisions can be made on these matters but the Clerk**

**may make investigations and or they may be placed on a future agenda of the Council.**

 **12. Date and Time of Next Meeting**